



A state society of the National Society of Professional Engineers

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Mission Statement:

WSPE is an organization of licensed Professional Engineers (PEs) and Engineering Interns/Engineers in Training (EIs/EITs). WSPE enhances the image of its members and their ability to ethically and professionally practice engineering through education, licensure advocacy, leadership training, multi-disciplinary networking, and outreach.

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**INTRODUCTION TO
PROJECT MANAGEMENT
PROJECT MAR 19, 2017
WED., APRIL 19, 2017
MILWAUKEE MARRIOTT WEST
W231N1600 Corporate Circle, Waukesha, WI 53186**
Book your group rate for this WSPE Seminar!
Book your group rate for locked rate: April 1, 2017.
\$139 per night / Last day for locked rate: 574-0888
Phone reservations: (262) 574-0888
Seminar Cost: \$250 Members / \$450 Non Members
8.0 PDHs Available



INTRODUCTION TO PROJECT MANAGEMENT

FOR ASPIRING PROJECT MANAGERS,
FOR PROFESSIONAL ENGINEERING, AND
ENGINEERS IN TRAINING

WEDNESDAY, APRIL 19, 2017

SPEAKERS:

- **Howard Birnberg**, Executive Director, Association of Project Management
- **Chris Butler, P.E.**, Central Region Director, NSPE Board of Directors

INTRODUCTION TO PROJECT MANAGEMENT ABSTRACT

The presenter will walk through fundamental concepts, primary roles, perfect delivery systems, case studies, responsibilities, sort skills expected from project managers, preparation for Project Management Professionals (PMP).

COST: \$250 Members / \$450 Non Members (*Max 60 Attendees!*)
[Click here to register online](#)

LOCATION: MILWAUKEE MARRIOTT WEST
W231N1600 Corporate Circle, Waukesha, WI 53186

Book your group rate for WI Society of Professional Engineers
\$139.00 per night / Last day for locked rate: April 1, 2017
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INTRODUCTION TO PROJECT MANAGEMENT AGENDA

8.0 PDHs	SPEAKER:	 <p>Howard Birnberg, Executive Director, Association of Project Management</p>
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7:30 – 8:30am		CHECK IN, NETWORKING AND CONTINENTAL BREAKFAST
8:30 – 9:30am		CASE STUDIES
<i>1.0 PDH</i>	9:45 – 10:00am	PRIMARY ROLE OF A PROJECT MANAGER <ul style="list-style-type: none"> • To communicate • How do project managers communicate?
10:00 – 10:15am		NETWORK BREAK
<i>1.0 PDH</i>	10:15 – 10:30am	CONCEPTS <ul style="list-style-type: none"> • Management concepts • Problems with weak or ineffective project management systems
<i>1.0 PDH</i>	10:30 – 11:00am	PROJECT DELIVERY SYSTEMS
	11:00 – 11:30am	PROJECT DELIVERY METHODS/ APPROACHES
<i>1.0 PDH</i>	11:30 – 11:45am	ROLE OF SPECIALIZED CONSULTANTS
	11:45am – 12:15pm	CHARACTERISTICS OF EFFECTIVE PROJECT MANAGERS
12:15 – 1:00pm		LUNCH
<i>1.0 PDH</i>	1:00 – 1:50pm	RESPONSIBILITIES OF EFFECTIVE PROJECT MANAGERS <ul style="list-style-type: none"> • Responsibility and authority • Delegation techniques

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<i>1.0 PDH</i>	1:45 – 2:45 pm	SOFT SKILLS FOR PROJECT MANAGERS <ul style="list-style-type: none"> • Time and meeting management • Preparing and editing written materials • Public speaking techniques • Listening skills • Negotiating skills
2:45 – 3:00 pm		NETWORK BREAK
<i>1.0 PDH</i>	3:00 – 4:00 pm	ADDITIONAL TOPICS <ul style="list-style-type: none"> • Project management notebooks • Project management manuals • Managing project change orders/controlling scope creep • Other project management tools and forms
4:00 – 4:15pm		NETWORK BREAK
<i>1.0 PDH</i>	4:15 – 5:05pm	ENGINEERING ETHICS Speaker: Chris Butler, P.E., Central Region Director, NSPE Board of Directors
6:45 – 8:30pm		BOARD OF DIRECTORS MEETING Members Welcome

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